



Polk County Sponsorship Program

The Polk County Board of Supervisors is pleased to offer this unique funding opportunity to community service organizations throughout Polk County. The Polk County Sponsorship Program was designed to provide financial support to non-profit organizations that offer cultural, recreational, educational, and essential human service needs to our residents. Polk County has a rich history of partnering with public and private entities to provide effective programs and services to our community. The Board of Supervisors applauds your efforts to improve the quality of life for our residents.

Polk County Sponsorships are funded from profits received by Polk County through the operation of Prairie Meadows Racetrack and Casino. These sponsorships provide another opportunity for the Board of Supervisors to return gaming profits to our community. Unfortunately, due to the tremendous number of requests received and the uncertainty of gaming profits, it is impossible for the Board to approve every request.

Sponsorships are awarded two times a year and **organizations should not rely solely upon these funds for ongoing operational needs.**

Sponsorship Instructions

1. Sponsorship applications will be accepted twice a year between December 1st through February 28th and July 1st through August 31st.
2. All requests must state a public purpose and address a community need. Sponsorship requests must identify the date, time, and location of the event. The request may not exceed \$5,000.00.
3. Completed applications and all supporting documentation must be submitted online to:

<https://communitygrants.polkcountyiowa.gov/>
4. The Board of Supervisors will review all applications between March 3rd through June 30th and September 3rd through December 31st. The Board of Supervisors will determine the awards.
5. Sponsorship recipients must be up to date on all prior sponsorship reporting before any new funding will be considered. The report must include pertinent information that demonstrates the accomplishment of the sponsorship's stated purpose. Reports are due 90 days from the date of the event. The sponsorship report must include receipts, invoices, and copies of payment methods to support Polk County sponsorship expenditures. Polk County will not recognize cash payments, checks made out to individuals or Venmo transactions. Submit sponsorship reports to:

<https://communitygrants.polkcountyiowa.gov/>
6. All sponsorship recipients must provide Polk County, Iowa with a completed copy of the Sponsorship Reporting Form. The Board or Grant Administrator may request further documentation to support the expenditure of grant funds. The organization in receipt of grant funds has 14 days to comply with the request, or no additional funds will be allocated, unless authorized by the Board.
7. Polk County funds are prohibited from being expended on alcohol.

Thank you for your interest in the Polk County Community Sponsorship Program. If you have any questions regarding the program; please contact Lisa Moody-Tunks at 515-286-2272 or Lisa.moody-tunks@polkcountyiowa.gov.